



CITY OF TIMMINS
Downtown Community Improvement
Plan Grant Application Form
220 Algonquin Boulevard East, Timmins, ON



Address: _____ Roll Number: 5627-_____-_____-_____

APPLICANT INFORMATION

Name: _____ Tel. No.: _____

Address: _____

City: _____ Postal Code: _____

Email Address: _____

OWNER INFORMATION *(if different from applicant)*

Name: _____ Tel. No.: _____

Address: _____

City: _____ Postal Code: _____

I/We, the owners of the property subject of this application, hereby authorize the applicant to make this application to the Corporation of the City of Timmins.

Property Owner Signature

Date

GRANT APPLICATION *(Please Check the Grant(s) below for which this application applies)*

- | | | |
|----------------------------------|---|-----------------------------------|
| 1. Building Improvement Grant | (50% of costs to a maximum of \$30,000) | <input type="checkbox"/> \$ _____ |
| 2. Façade Improvement Grant | (50% of costs to a maximum of \$15,000) | <input type="checkbox"/> \$ _____ |
| 3. Municipal Fee Rebate Grant | | <input type="checkbox"/> \$ _____ |
| 4. Parking and Transit Fee Grant | | <input type="checkbox"/> \$ _____ |
| 5. Public Art Grant | | <input type="checkbox"/> \$ _____ |
| 6. Safety Improvement Grant | (75% of costs to a maximum of \$7,500) | <input type="checkbox"/> \$ _____ |
| 7. Sidewalk Patio Grant | | <input type="checkbox"/> \$ _____ |
| 8. Tax Increment Rebate Grant | | <input type="checkbox"/> \$ _____ |

PROPERTY INFORMATION

Has this property previously been approved for other CIP programs?
If yes, please provide additional information below:

☐ Yes

☐ No

Are there any outstanding work orders on the property?

Fire Prevention:

☐ Yes

☐ No

Property Standards and By-Law Enforcement:

☐ Yes

☐ No

Ontario Building Code:

☐ Yes

☐ No

Other:

☐ Yes

☐ No

Please attach copies of any existing work orders, if applicable.

Current Property Assessment Value:

\$ _____

Current Property Taxes:

\$ _____

Is the property currently in tax arrears?

☐ Yes

☐ No

Is the property currently in water arrears?

☐ Yes

☐ No

The property taxes and water service shall be paid up-to-date prior to any grant approval.

PROJECT INFORMATION

Building Permit (or Application) Number (if applicable):

Building Permit Application Date:

Building Permit Fees Paid:

\$ _____

Project Value (from Building Permit):

\$ _____

Estimated Start Date:

Estimated Completion Date:

Please describe your proposed project (or attach drawings and other details if available):

If applying for the Building Improvement Grant, Façade Improvement Grant, Public Art Grant, Sidewalk Patio Grant, or Safety Improvement Grant (one cost estimate only) please complete the section below:

Cost Estimate No. 1: \$ _____ Contractor: _____

Cost Estimate No. 2: \$ _____ Contractor: _____

Please attach at least two written estimates from qualified independent contractors/suppliers for each grant program. Please indicate your preferred estimate (the lowest estimate does not necessarily have to be selected).

Note: Only one cost estimate is required for the Safety Improvement Grant.

If applying for the Municipal Fee Rebate Grant, please complete the section below:

Building Permit Application (includes Demolition Permit): \$ _____

Official Plan Amendment: \$ _____

Zoning By-Law Amendment: \$ _____

Site Plan Control (including amendment): \$ _____

Deeming By-Law: \$ _____

Part Lot Control: \$ _____

Consent: \$ _____

Minor Variance: \$ _____

Street Occupancy Permit (related to grants within CIP): \$ _____

Tipping Fees (50% to a maximum of \$5,000 towards redevelopment): \$ _____

Total: \$ _____

If applying for the Tax Increment Rebate Grant, please complete the section below:

Projected Expenses: \$ _____

Capital Costs: \$ _____

Value of Land Acquisition: \$ _____

Value of Site Preparation: \$ _____

Value of Site Construction of new building or upgrade to existing building: \$ _____

Total: \$ _____

LITIGATION AND LIABILITY

Are you presently in or do you have litigation pending with the City of Timmins? ☐ Yes ☐ No

Is there an existing or pending appeal regarding the assessed value of the property? ☐ Yes ☐ No

If yes, please provide additional information below:

Approved grant projects shall be required to add the City of Timmins as a named “additional insured” on the subject property’s insurance policy. **Applicants shall have a minimum \$2 million dollars general liability insurance.**

Do you agree to indemnify and hold harmless the City of Timmins from any and all claims arising out of the providing/withdrawal of funds, construction of projects or any other use of grant funds provided as a result of the grant process? ☐ Yes ☐ No

CONSENT TO APPLY FOR GRANT

All information provided is subject to the Municipal Freedom of Information Act and the Corporation of the City of Timmins financial reporting duties.

Work, to be completed through this application, cannot be started until written approval for the requested funding assistance is received from the City of Timmins. All required permits (i.e. building, demolition etc) must be obtained prior to the initiation of the proposed works.

The applicant consents to the use of its name and address in connection with any program announcements.

Grant eligibility shall be based on the allocation of funds to the Downtown Community Improvement Plan by Timmins City Council. Applications will be dealt with on a “first come, first served” basis. Applicants may receive partial funding if the remaining funds cannot meet the request of the applicant.

I/We hereby apply for a grant under the City of Timmins Downtown Community Improvement Plan. I /We agree to abide by the terms and conditions of the grant program.

I/We understand that the grant can be reduced or cancelled if the agreed work is not completed or if contractors/suppliers are not paid.

I/We hereby certify that the information given herein is true, correct and complete in every respect and may be verified by the Corporation of the City of Timmins (the City). If any information provided is or subsequently becomes untrue, incorrect and or incomplete, the City may immediately cancel the grant and full repayment of any money already advanced, with interest, shall become due and payable.

Any failure on behalf of the City to verify the information provided is not a waiver of the City’s rights. I/We are not involved in any action or proceeding involving claim for damage with the City.

Applicant Signature

Date